**Appendix B - Annual budget template**

Set out below is a very simple annual budget template. This template can be adapted for individual organisations as required.

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| --- |
| **[CHARITY NAME] – Annual Budget**  |
|  | Previous yearActual[YYYY] | Current yearActual[YYYY] | Current yearBudget[YYYY] | Variance |
| **Expected Income** | **€** | **€** | **€** | **€** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Sub-Total: |  |  |  |  |
| *Less* **Expected Expenditure** |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Sub-Total: |  |  |  |  |
| **Surplus/ (Deficit):** |  |  |  |  |
| **Assumptions:***(Clearly state any assumptions used)***1.****2.****3.****4.** |

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